

In this instalment we are focusing in on managing your sites in DemOn. This is one of the more exciting areas to get to grips with when moving over to using the online system. We also cover managing ring allocations for ringers.

### **Locations in DemOn**

All existing sites attached to data already submitted electronically to BTO will be available in DemOn and will be depicted as squares equivalent to the grid references you have given (e.g. 1 km<sup>2</sup> for a four-figure grid reference etc.). In Demon, your existing Ringing Places or NRS General Subsites will become 'General Sites'; Ringing Subsites become 'Encounter areas' and Nest Boxes and NRS Specific Subsites become 'Nest Sites'. You do not need to do anything to your existing sites; however, when you feel ready, we would encourage you to take advantage of the mapping tools to redefine the boundaries to represent the true and accurate extent of your ringing site and map the precise locations of your sub-sites (nets, traps, permanent nest sites e.g. boxes).

For new sites, you can use the mapping tool to zoom in and draw the boundary of your site or plot your net rides, nestboxes etc. Once finished, an attribute table will appear which includes compulsory and optional fields to add in more information; this includes default habitats, capture method, nest site information etc. You will also be able to set the location to 'confidential' where relevant and control who within your operating group can see the details.

### **Location Groups**

'Location Groups' are lists of locations, designed mainly for reporting purposes. Every time a 'General Site' is created, an associated 'Location Group' of the same name is automatically created. You can then easily add to this Location Group all the nets and nestboxes (for example) that are within the site. You can also create Location Group lists from scratch and add any number of nets, nestboxes or even larger sites to them, depending on what kind of reporting you want to do.

### **Ring Administration**

In DemOn, under the 'Management' menu item, the 'Ring Administration' option allows you to view your ring series and to allocate them to group members or C permit holders using their observer initials. This table is populated from the BTO Ring Issue table and will list rings issued to that operating permit number. Please note that the Ring Issue table was started in 1995; any rings ordered from BTO prior to this date will have been recorded in ring issue books and are not visible to DemOn users. We are currently in the process of digitising these books and uploading the details to the BTO database. If you do find there are ring series missing from your list, in the first instance please contact Bridget Griffin at the BTO.

In DemOn you can also use the ring series list under 'Ring Administration' to record rings which are lost, missing, destroyed or stolen.

Many thanks for taking the time to read these emails, if you have joined the Ringing or Nest Record Scheme in the last week, you may not have received the first two emails, in which case please go to: [www.bto.org/volunteer-surveys/ringing/taking-part/submitting-records/demon](http://www.bto.org/volunteer-surveys/ringing/taking-part/submitting-records/demon).

### **Further information**

Detailed guidance on locations is available in the quick start and user guides. These will be available in DemOn, along with other useful documents, under a 'help' button.

#### **Quick Start Guides**

<https://app.bto.org/static/files/demon/demon-ringing-quick-start.pdf>  
[https://app.bto.org/static/files/demon/nrs\\_demon\\_guidance.pdf](https://app.bto.org/static/files/demon/nrs_demon_guidance.pdf)

The launch of DemOn is imminent. Once live, you will be able to login using your existing BTO online survey credentials (*i.e.* the one you use for BBS, BirdTrack etc.) if you have them. If you have not previously signed up for a BTO online survey, we will send you your login details via email.