

BRITISH TRUST FOR ORNITHOLOGY

WORK EXPERIENCE APPLICATION PACK



YOUTH



WHAT IS BTO?

BTO studies the bird populations in the UK with the data collected by tens of thousands of volunteer birdwatchers. We want to increase our knowledge of birds and other wildlife, as well as how they're linked with the environment and people. To do this, we want to enable more people to learn about birds and science and take part in our citizen science projects.

Our scientific research is carried out by expert scientists to answer some of the most important questions about birds and their habitats. Because we don't campaign or 'take sides', we can share our science to inform decision-makers (such as the government), teach people, and support conservation.

BTO Youth's vision is that of "a diverse, vibrant community of young birders supported by the BTO, with accessible, youth-led opportunities inspiring young people to engage with nature and science."

As an organisation, BTO is:

- inclusive and supportive
- impartial
- passionate
- collaborative and open to new ideas

WORK EXPERIENCE

BTO currently offers one-week work experience placements for GCSE and A-level students, aged 12 or older. These placements will follow a structured approach focusing on BTO's scientific work, as well as giving you the opportunity to engage with social science and communications. If you have any questions, about the placement or the application process, please email us at youth@bto.org.

PLACEMENT STRUCTURE

When you apply for your placement, you can apply for one of three projects. Each of these focuses on a different aspect of BTO science:

- **BTO Tracking studies**

Learn more about BTO's tracking work, following birds on their annual migrations. Why do we track them, how do we do this, and what do we learn? This project will answer these questions and more.

- **BirdTrack**

Collecting data on your phone: how can this help scientists like those at BTO? In this project, you'll learn all about our BirdTrack app and the science we do with the data collected by people all across the UK and further afield.

- **BTO Surveys**

Citizen science is at the heart of BTO, and in this project you'll find out more about the people who go out to survey birds for us, and what we learn from their invaluable data. From the BTO/RSPB/JNCC Wetland Bird Survey to the BTO/JNCC/RSPB Breeding Bird Survey, there is something here for everyone.

The placement will be for five working days, Monday to Friday, and the days will be from 9am until 5.30pm (5pm on Friday). Each day will follow a part of the scientific process:

Day 1: Learning about BTO and asking a research question

Day 2: Background research

Day 3: Data and data analysis

Day 4: Reporting on results

Day 5: Communicating what you learned

Each day you'll have the opportunity to meet staff around BTO and get immersed in the work that we do. The programme is flexible and there may be other opportunities to engage with other parts of the organisation or spend time outdoors on BTO's Nunnery Lakes Reserve, and we will let you know in advance if this is the case.



LOGISTICS

We cannot guarantee that we can host your work experience. This is dependent on staff availability. We will let you know as soon as we can whether we are able to host you.

The work will take place at the BTO's HQ (The Nunnery, Thetford, IP24 2PU), at our office in Cambridge (David Attenborough Building, Cambridge, B2 3QZ) or a combination of both. We may, in exceptional circumstances, offer this programme virtually. If this is better for you, please email us before applying.

Depending on funding availability, we may be able to offer financial support for your travel.

WHAT ARE WE LOOKING FOR?

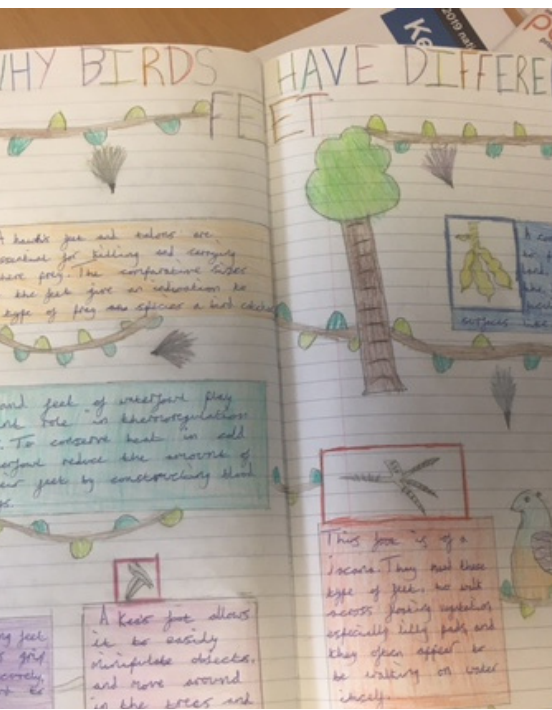
We are looking for students who are:

- Enthusiastic
- Motivated to learn
- Interested in nature (bird knowledge is **not** required)
- Open to working with a wide team of people
- Creative and excited about working with different people

FIND OUT MORE

For an informal chat about work experience please contact our Youth Engagement Team (email: **youth@bto.org**)





MAKING AN APPLICATION

To apply for the work experience programme, fill in the application form and send it to youth@bto.org with "Work experience" in the subject line. We will accept applications on a rolling basis and will aim to let you know whether you've been successful within three weeks of your application.

We are an equal opportunities employer and are especially keen to encourage applications from people currently underrepresented in the environment movement. If you have a disability or long-term illness that otherwise prevents you from meeting any of the criteria, please contact us to discuss whether a reasonable adjustment could be made. If you are uncomfortable submitting a written application, please contact us at youth@bto.org for alternative options.

THE TEAM

You will be supervised on a daily basis by **Faye Vogely** and **Chris Marais**, but you will meet lots of staff from across the BTO, including from our science teams and our communications team.



Faye



Chris



As users of the disability confident scheme, we guarantee to interview all disabled applicants who meet the minimum criteria for the vacancy.



YOUR APPLICATION



Fill in this form with your parent(s)/carer(s) and make sure you fill in all parts.

YOUR INFORMATION

Full name:

Date of birth:

Gender: Female ☐ Male ☐ Non-binary ☐
Prefer to self-describe ☐

Pronouns:

Email address:

Postcode:

School:

Year:

We use this information to confirm you're eligible for work experience.

Subjects you're taking:

Teacher's name:

Teacher's email:

Make sure you have their permission to give us this information.

Do you have any accessibility needs?

Do you have any other needs?

This may include religious needs, learning needs, or supporting needs.



YOUR PARENT(S)/CARER(S)' INFORMATION

Full name:

Relationship to the applicant:

Email address:

Phone number:

Consent: ☐

By ticking the consent box I give BTO permission to store the data provided here as in line with [BTO's privacy policy](#).

YOUR WORK EXPERIENCE PLACEMENT

What is your preferred project?

Surveys ☐ BirdTrack ☐ Tracking ☐

What would be your preferred start date(s)?

Will you need financial support for your transportation costs?

Yes ☐ No ☐ Don't know ☐

Who can we contact as a reference?

This can be a teacher or employer, but not your parent(s)/carer(s).

Name:

Email address:

WHY YOU WANT TO WORK AT BTO

Tell us why you would like to do your work experience at **BTO**. (300 words max.)



Tell us a bit about your favourite animal, plant or green space. (200 words max.)

What are you hoping to learn during your work experience? (200 words max.)



EQUALITY MONITORING FORM

This form is **optional** to fill in, but will help us better understand who is applying to our camps. This information will be treated as strictly confidential and will not be stored after camp.

Which of the following best describes how you think of yourself? Please select all that apply.

Man (including trans man) ☐ Woman (including trans woman) ☐

Non-binary ☐ I prefer to self-describe ☐ Prefer not to say ☐

Does the gender you live in match the gender you were assigned at birth?

Yes ☐ No ☐ Prefer not to say ☐

Which of these best describes your ethnicity?

Asian / Asian British - Indian	<input type="checkbox"/>	White - English	<input type="checkbox"/>
Asian / Asian British - Pakistani	<input type="checkbox"/>	White - Scottish	<input type="checkbox"/>
Asian / Asian British - Bangladeshi	<input type="checkbox"/>	White - Welsh	<input type="checkbox"/>
Asian / Asian British - Chinese	<input type="checkbox"/>	White - Northern Irish	<input type="checkbox"/>
Asian / Asian British - Any other	<input type="checkbox"/>	White - British	<input type="checkbox"/>
Black / African / Caribbean / Black British - Caribbean	<input type="checkbox"/>	White - Irish	<input type="checkbox"/>
Black / African / Caribbean / Black British - African	<input type="checkbox"/>	White - Gypsy or Irish Traveller	<input type="checkbox"/>
Black / African / Caribbean / Black British - British	<input type="checkbox"/>	White - Roma	<input type="checkbox"/>
Black / African / Caribbean / Black British - Any other	<input type="checkbox"/>	White - Any other	<input type="checkbox"/>
Mixed / multiple ethnic groups - White and Black Caribbean	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>
Mixed / multiple ethnic groups - White and Black African	<input type="checkbox"/>		
Mixed / multiple ethnic groups - White and Asian	<input type="checkbox"/>		
Mixed / multiple ethnic groups - Any other	<input type="checkbox"/>		

Did you come to the UK as a refugee or asylum seeker?

Yes ☐ No ☐ Prefer not to say ☐

Have you ever been, or are you, in local authority care??

Yes ☐ No ☐ Prefer not to say ☐

What is your age?

Did you receive free school meals at any point during your secondary education?

Yes ☐ No ☐ Don't know ☐

Which type of school did you attend for the majority of your time aged 10–18?

Non-selective state-run or state funded school / college ☐

Selective state-run or state funded school / college ☐

Independent / private or fee paying school / college ☐

Attended school outside the UK ☐

Don't know ☐

Prefer not to say ☐

How do you define your sexual orientation? Please elect all that apply.

Bi/bisexual ☐ Gay/lesbian ☐ Heterosexual/straight ☐

Queer ☐ Prefer to self-describe ☐ Prefer not to say ☐

Do you consider yourself to have a specific learning disability, other disability, impairment, long-term illness or health condition?

Yes ☐ No ☐ Don't know ☐ Prefer not to say ☐

If yes, please describe in the space below.

Which of the following best describes your religion, faith or belief?

Buddhist ☐ Christian ☐ Hindu ☐ Jewish ☐

Muslim ☐ Sikh ☐ Atheist ☐ Any other ☐

None ☐ Prefer not to say ☐

