

**BIRDTRACK WORKING GROUP ON EXCHANGE OF BIRD RECORDS  
AND ON THE PROVISION OF SERVICES FOR BIRD RECORDERS  
AND BIRD CLUBS**

3rd Meeting: Saturday 3 June 2006, 0930hrs  
at the Nunnery, Thetford

**AGENDA**

- 1 APOLOGIES FOR ABSENCE**  
Members are asked to inform Susan Waghorn if they cannot attend the meeting, so that numbers for lunch can be assessed accurately.
- 2 MINUTES OF LAST MEETING.**
- 3 REVIEW OF DOWNLOAD FACILITIES FOR LOCAL AND COUNTY RECORDERS**
- 4 REVIEW OF VALIDATION STANDARDS AND LOCAL/NATIONAL RARITIES**
- 5 REVIEW OF OTHER PROPOSED DEVELOPMENTS**
  - a) Site species lists
  - b) PDF download
  - c) 10km warning on site registration (completed)
  - d) Warning on registration regarding not forwarding records to county recorder
  - e) New sites related feature
- 6 PROGRESS WITH IMPLEMENTING SUPPLEMENTARY DATA**
- 7 DISCUSSION OF UPLOAD FACILITY FROM OBSERVERS TO BIRDTRACK**  
(BTWG:JUN06:1)  
BirdTrack recorders regularly ask about an upload facility from Excel into BirdTrack.
- 8 PLAN FOR FUTURE WORK OF THE GROUP**  
Draw up an outline plan of work to be done over the next 18 months.
- 9. ANY OTHER BUSINESS**  
Members are asked to inform Rob Robinson of any other business, in advance of the meeting if possible.
- 10. DATES OF FUTURE MEETINGS**  
Plan dates of future meetings. Please bring your diary

**Lunch will be provided**

*Members of BTO staff are always happy to discuss their work with Committee members. Those who wish to see a member of staff on the Friday before this meeting should telephone in advance to ensure that the person in question will be available.*

**BirdTrack is organised by the BTO on behalf of BTO, RSPB and BirdWatch Ireland**